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DATE: 19 February 2010
TO: All Bidders
FROM: FCS Capital Program Contracts Department
RE: **IFB 428-10, Surveillance Cameras 2010 Group 2**

The Fulton County Schools invites you to submit a bid for furnishing any or all items as listed on the solicitation forms provided herein Surveillance Cameras 2010 Group 2 at Crabapple Crossing Elementary School: 12775 Birmingham Highway, Milton, GA 30022, River Eves Elementary School: 9000 Eves Road, Roswell, GA 30076, New Prospect Elementary School: 3055 Kimball Road, Alpharetta, GA 30022, and Northwood Elementary School: 10200 Wooten Road, Roswell, GA 30076.

A pre-bid conference will be held on **9 March 2010, at 11:00 a.m.** at The Meadows Operations Center, 5270 Northfield Boulevard, College Park, Georgia 30349

Sealed Bids will be received subject to the attached terms specified in Section 00200 – Instructions to Bidders, the Operations Division, Capital Program Contracts Department, The Meadows Operations Center, 5270 Northfield Boulevard, College Park, Georgia 30349. The bid will be received up to **2:30 p.m. local time**, as per the Contracting Department time clock, **25 March 2010**.

Questions regarding the bidding process should be directed to Wilma A. Gibbs-Matthews, Capital Program Contracts Department via facsimile at (404) 305-2167 or via email at cpcontracts@fulton.k12.ga.us. Only questions received prior to **4:30 p.m., 16 March 2010** (as per the Contracts Department time clock) will be considered.

Bids are subject to rejection if the signature page is not completed and returned with bid on or before the time specified for the bid opening.

Bid security in the amount of five (5) percent of the lump sum base bid shall accompany each bid. Surety issuing the bid bond shall meet the requirements set forth in Articles 5.10 of the General Conditions. A pre-bid conference will be held in accordance with Section 00325. The bidder is responsible for ensuring that they have complete Bidding Documents including all Addenda provided by the OWNER, prior to the bid due date.

PLEASE BE AWARE OF RECENT REVISIONS TO SECTION 00700

1) General Conditions, Paragraph 5.12, which requires certain subcontractors to provide payment and performance bonds. Please be sure to review this new Paragraph.

2) **GENERAL CONDITIONS, Subparagraphs 5.1.2.4.1 and 5.1.2.2, which requires the Contractor to procure and provide Builder's Risk Insurance on certain projects. Please be sure to review these new Subparagraphs.**

OBTAINING BID DOCUMENTS

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A. Bid Documents may be obtained Monday through Friday from:

Specifications and drawings shall be provided in electronic format and at no charge to all qualified bidders upon request. Request must be e-mailed to Karnita McElveen, ConTech Design Group (kmcelveen@contechdg.com). ConTech Design Group shall provide a link to a secure web site portal where the Contract Documents are stored in PDF format. The link shall only be accessible to qualified bidders and is password protected. Therefore, an e-mailed request to Karnita McElveen of ConTech Design Group shall be the only method to obtain the necessary password and access to the web portal. Once password and access is provided, the authorized bidder shall have access to web portal and be allowed to download the Contract Documents. Note that access to the web portal will only be allowed for five (5) business days. Should there be any problems e-mailing a request to ConTech Design Group or problems downloading the Contract Documents from the web portal, call Karnita McElveen at ConTech Design Group (404) 248-9522 Ext. 6571.

B. Bidders shall utilize a complete set of Bid Documents in preparing a bid.

C. The failure or omission of bidder to receive any Bid Document, form, instrument, Addendum, or other document shall not relieve bidder from any obligations with respect to the bid and/or Contract.

BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE, ONE BID PER ENVELOPE, PLAINLY MARKED "INVITATION FOR BID NO. 428 -10 ON THE OUTSIDE OF THE ENVELOPE, AS WELL AS DATE OF BID OPENING. "NO BIDS" MUST BE INDICATED AS SUCH ALONG WITH THE BID NUMBER ON THE OUTSIDE OF ENVELOPE. FOR IDENTIFICATION PURPOSES, THE VENDOR'S NAME AND COMPLETE ADDRESS MUST BE CLEARLY PRINTED OR TYPED ON THE OUTSIDE OF THE ENVELOPE. FAXED RESPONSES WILL NOT BE ACCEPTED.

VISIT US AT OUR WEBSITE www.fcsepcontracts.org